

**EMPLOYERS: Getting Started with the COVID Daily Screening Tool**

- 1 – Install HUB Connect app on your smartphone
- 2 – Sign up your farm using HUB Connect app
- 3 – Access the Daily COVID Screening Tool

The cost of this program for 2021 has been provided by the following partners:



## Detailed instructions

### (1) Install HUB Connect on your smartphone



HUB CONNECT LOGO

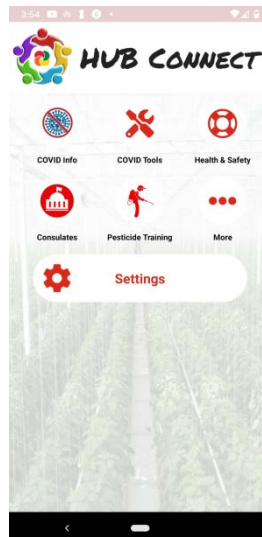
- a. Find HUB Connect in Apple or Android app store



- b. Install HUB Connect on your phone

### (2) Sign-up your farm using HUB Connect

- a. Once installed, open HUB Connect on your phone  
b. SELECT the your region in Ontario or simply Ontario if your region is not an option.



NIAGARA REGION  
OF HUB CONNECT

- c. Tap "COVID Tools"  
d. Tap "Sign up my farm for COVID Screening Tool"

#### FARM SIGN-UP FORM

- e. Enter your farm information: farm name, address, contact name, email, telephone, number of employees, number of monthly visitors (who will be screened for COVID), grower's association that you are a member, region that your farm is located in.
- f. Tap "Submit" to confirm
- g. You will receive an immediate confirmation notice in the app. Wait for an email confirmation in your email. (Expect it within 24 hours)

### (3) Access the COVID Screening Tool

Note: When you receive your farm registration email, your farm is ready to go

- a. Access COVID Screening Tool via HUB Connect:
  - Open HUB connect from your phone



- Select COVID Tools
- Tap "Daily COVID Screening"
- Log in using your email and the password from the confirmation email you received

- b. Access COVID Screening Tool via your computer browser:
- Click on the confirmation email link in your email
  - You will be logged into the system

Note: For more information on how to add employees and access the screening reports, consult the *EMPLOYER Guide* in the HUB Connect app.

Go to COVID Tools → User Guides – COVID Screening Tool.